

## Finding the right CONTRACT

Finding the right contract for your school can be hard, you need to consider how many bins you need, how often they will be collected, what materials you want to recycle, how you will collect the materials in school, whether your recyclable and non-recyclable waste will be collected by the same people.

A good place to start is by contacting your local Council.

## WHO do I contact?

If your school is in Barnsley contact Andrea Hargate, Commercial Waste Manager on 01226 772050 or email [commercialwaste@barnsley.gov.uk](mailto:commercialwaste@barnsley.gov.uk)

If your school is in Doncaster visit <http://buy.doncaster.gov.uk/>

If your school is in Rotherham contact Waste Management on 01709 382121 or email [recycling@rotherham.gov.uk](mailto:recycling@rotherham.gov.uk)

## How can we AFFORD it?

The majority of non-recyclable waste is sent for energy recovery where it is used to produce electricity. There are high costs for this and sending waste for recycling is considerably cheaper.

Many schools find that their total cost of waste disposal drops when they introduce recycling collections.

Remember, you are not adding extra bins and collections but changing what goes in them, where it goes and how much you pay to dispose of the waste. You may even have fewer bins than before!

# Recycling in school Setting Up



## Why RECYCLE in school?

Recycling in school helps the school to set a good environmental example within the community whilst encouraging environmental awareness in staff, pupils and their families.

Recycling in school also helps to reduce the amount of waste sent for disposal and the cost to the school of managing waste.

## How do I know what we NEED?

The easiest way to calculate the number and types of bins required by your school is to conduct a waste audit over several collections. Follow the steps below to see how many bins you need:

- 1 Check what can be collected
- 2 Divide rubbish into recyclable and non-recyclable
- 3 Fill two bins at once, one with recyclable waste and one with non-recyclable waste
- 4 On collection day check how many bins of each have been filled
- 5 Keep a record over several regular collections (e.g. not Christmas, holidays or bank holidays)

*Many schools regularly pay for unnecessary collections through the collection of bins which are only part full, collected more often than needed or through the school holidays.*

Find out more about recycling at:  
[www.recyclenow.com/schools](http://www.recyclenow.com/schools)

## How many BINS, how often and what for?

Trying to work out the number and type of bins that you need and the frequency of the collections can be really complicated.

There are a number of factors that affect the frequency of collections including the number of bins that you need, the space that you have to store them and who will be using them.

To calculate the number and size of bins that your school needs simply carry out a waste audit as described opposite.

Bins come in set sizes and are often referred to by their volume. These vary from the size of regular (240 litre) or large (360 litre) sized household wheeled bins up to large commercial sized bins (660 litre or 1100 litre).

Household sized bins can be assumed to have a maximum footprint of 70 x 90cm and a height of 1.1m. Larger bins normally come with 4 wheels and can be assumed to have a maximum footprint of 1.4m x 1.1m and a height up to 1.5m.

Your waste audit should also tell you the number of bins that you need for recycling and the number for non-recycling.

*For schools it is often best and most straight forward to mix or co-mingle your recycling. This is where all the recyclable materials are collected in one bin. Ask your contractor if this is possible for your school.*

