

SCHEDULE 6 - ANNUAL ENVIRONMENTAL REPORT

1 GENERAL OBLIGATIONS

- 1.1 Within two (2) Months of each anniversary of the Service Commencement Date during the Contract Period, the Contractor shall prepare and submit to the Councils an environmental report (the "**Annual Environmental Report**") in the form set out in this Schedule 6 relating to the previous twelve (12) Month period.
- 1.2 A copy of any Annual Environmental Report shall be supplied by the Contractor to any member of the public without charge within a reasonable period of the Contractor being requested to supply a copy to that member of the public.

2 OVERVIEW OF THE CONTENTS OF AN ANNUAL ENVIRONMENTAL REPORT

- 2.1 Each Annual Environmental Report shall include, as a minimum:
- 2.1.1 an introduction;
 - 2.1.2 a summary of the relevant Facility;
 - 2.1.3 a review of the Contractor's performance;
 - 2.1.4 a review of effectiveness of the Service;
 - 2.1.5 a wider environmental assessment; and
 - 2.1.6 any environmental and social benefits,
- in accordance with this Schedule 6.

3 SPECIFIC CONTENTS OF AN ANNUAL ENVIRONMENTAL REPORT

- 3.1 The introduction section of each Annual Environmental Report shall include the following:
- 3.1.1 a summary of the contractual structure;
 - 3.1.2 a summary of the Service and how it has been monitored; and
 - 3.1.3 a summary of progress made generally and in relation to performance targets.

- 3.2 The operation section of each Annual Environmental Report shall include the following:
- 3.2.1 a summary of the waste operations at the relevant Facility; and
 - 3.2.2 a summary of the waste inputs and performance against e.g. diversion targets.
- 3.3 The performance review section of each Annual Environmental Report shall include the following:
- 3.3.1 a review of the Contractor's performance as against contractual targets;
 - 3.3.2 a summary of the Recovery performance, and how it has been assessed and the means employed by the Contractor to achieve the relevant targets;
 - 3.3.3 an evaluation of the material prepared for the recovery process and the residue left at the end;
 - 3.3.4 a summary of Energy Recovery performance, how it has been assessed and the means employed by the Contractor to achieve the relevant targets;
 - 3.3.5 a summary of Recycling performance, how it has been assessed and the means employed by the Contractor to achieve the relevant targets; and
 - 3.3.6 a summary of the Composting performance, how it has been assessed and the means employed by the Contractor to achieve the relevant targets.
- 3.4 The effectiveness section of each Annual Environmental Report shall include the following:
- 3.4.1 an evaluation of the measures taken by the Contractor to minimise any negative environmental impact from the Facilities and the carrying out of the Works or the provision of the Service;
 - 3.4.2 emission levels from the relevant Facility;
 - 3.4.3 report on any accidental releases of hazardous materials;
 - 3.4.4 report on the number of breaches of control;
 - 3.4.5 measures for dealing with complaints;
 - 3.4.6 amount of Contract Waste transported by road/rail;

- 3.4.7 transport emissions;
 - 3.4.8 fuel costs for each mode of transport; and
 - 3.4.9 total distance travelled for each form of waste transport.
- 3.5 The wider environmental assessment section of each Annual Environmental Report shall include the following:
- 3.5.1 a discussion of how the Contractor has contributed to and performed in the following:
 - (a) reducing environmental impact;
 - (b) securing sustainable transportation;
 - (c) reducing lorry numbers and miles;
 - (d) achievement of Carbon Key Performance Indicators (see Schedule 3 (Service Delivery Plan)); and
 - (e) securing achievement of waste hierarchy objectives.
- 3.6 The "**other benefits**" section of each Annual Environmental Report shall include details of how the Contractor has contributed to the following:
- 3.6.1 education;
 - 3.6.2 job creation;
 - 3.6.3 community projects;
 - 3.6.4 local environmental projects;
 - 3.6.5 research/promotion of recyclable markets;
 - 3.6.6 involvement of schools and children in visits; and
 - 3.6.7 the community.